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|--|------------------------------|---|------------------|
| <h1>COVID SAFE WORKING</h1> <h2>Site Risk Assessment</h2> | Risk Assessment prepared by: | <input type="checkbox"/> H&S Manager <input type="checkbox"/> Site Manager <input type="checkbox"/> Operative | Folio Reference: |
| | Print full name: | Date: | |

| | | |
|---------------|------------|----------|
| Site Address: | Post Code: | Job Ref: |
|---------------|------------|----------|



People at Risk:

| | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> Employees | <input checked="" type="checkbox"/> Property Occupants | <input checked="" type="checkbox"/> Children and vulnerable adults | <input checked="" type="checkbox"/> Company and private property (virus remain active for 72 hrs) |
| <input checked="" type="checkbox"/> Contractors and other visitors | <input checked="" type="checkbox"/> Neighbours | <input checked="" type="checkbox"/> Pets (patting a dog's or cat's fur) | <input checked="" type="checkbox"/> Environment |

| Hazards | How people can be harmed | RISK without controls | The precautions we and our clients expect all our employees to take in the workplace | Revised risk after extra controls | | |
|---|---|-----------------------|--|-----------------------------------|----------|------|
| | | | | Likelihood | Severity | Risk |
| <input checked="" type="checkbox"/> Face Coverings | If you do not wear a face-covering, you have the potential to expel Covid contagions you don't even realise you are infected with every time you exhale. If the virus held in the droplets of moisture you have just breathed out, is breathed in by someone else, or lands on their eyes, there is a high risk they will become infected too. | 25 | To lower the risk of Covid transmission in these unprecedented times of Tier 5, all employees are required to continuously wear a face covering at all times when they are in a workplace with other people present. This includes voids, occupied homes, in a company vehicle, or when you are visiting HO or any other premises. You may temporarily remove your face coverings when you are in a closed room working by yourself, or in a void property by yourself ... and of course when you need to eat and drink. | 1 | 5 | 5 |
| <input checked="" type="checkbox"/> Washing your hands for 20 seconds, several times a day | Everyone regularly touches their face (mouth, nose, and eyes) with their hands. We all go to the toilet. If you are infected with Covid, every time you transfer a drop of your body's fluid or natural skin oils to a surface, you have the potential to leave behind a virus that can remain active for 72 hours. That is how the Covid virus spreads. If you are currently free of Covid, and touch a contaminated surface, you have the potential to transit the virus on your hands to a mucosal membrane (mouth, nose and eyes) and then you become infected. | 25 | We request employees wash their hands as frequently as possible and observe the highest standards of personal hygiene. Washing you hands for at least 20 seconds with soap and warm water reduces transmission. | 1 | 5 | 5 |
| <input checked="" type="checkbox"/> Using hand and surface sanitisers | Regularly using hand-sanitisers to sterilise your hands, and surface wipes or sprays to sterilise the surfaces you touch (spectacles, visors, tools, telephones, keyboards, mice, desktops, door-handles, light switches ... to name but a few) reduces transmission. | 25 | Regularly using hand-sanitisers to sterilise your hands, and surface wipes or sprays to sterilise the surfaces you touch (spectacles, visors, tools, telephones, keyboards, mice, desktops, door-handles, light switches ... to name but a few) reduces transmission. | 1 | 5 | 5 |
| <input checked="" type="checkbox"/> Protective gloves | Wearing protective disposable gloves reduces transmission. BCP Council has requested employees wear disposable gloves when transiting or working in warden assisted communal areas. Comply. | 25 | Wearing protective disposable gloves reduces transmission. BCP Council has requested employees wear disposable gloves when transiting or working in warden assisted communal areas. Comply. | 1 | 5 | 5 |
| <input checked="" type="checkbox"/> The 2m safe distancing rule | The rule of three: Every third person you meet is a likely to be a carrier of Covid. There are three variants of Covid circulating at the moment. Covid needs close contact to spread. | 25 | Keep 2m apart if you have to work with someone in the workplace and always wear a face covering. The void site rules are 1 worker in a 1-bedroom property, 2 workers in a 2-bedroom property and no more than 3-people in all other properties. | 1 | 5 | 5 |

If you do not comply with these rules, you will be asked to leave site. You will face immediate disciplinary proceedings which may result in dismissal. We take this seriously. Our clients take this seriously. You need to do the same.

If someone you work with does not respect the Covid safe-working rules, *they are putting you, your colleagues and your family in danger of infection*. You owe these people nothing. Report them to Alison or one of the directors.

| <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Likelihood of the hazard causing harm?</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="background-color: #90EE90;">Improbable: 0% - 5%</td> <td style="background-color: #90EE90;">Unlikely to happen</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="background-color: #90EE90;">Remote: 6% - 35%</td> <td style="background-color: #90EE90;">May occur at sometime</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="background-color: #90EE90;">Possible: 36% - 65%</td> <td style="background-color: #90EE90;">More likely to occur sometime</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="background-color: #90EE90;">Probable: 66% - 95%</td> <td style="background-color: #90EE90;">Very likely to occur soon</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="background-color: #90EE90;">Very probable: 96% - 100%</td> <td style="background-color: #90EE90;">Almost certain to come about</td> </tr> </tbody> </table> | Likelihood of the hazard causing harm? | | | 1 | Improbable: 0% - 5% | Unlikely to happen | 2 | Remote: 6% - 35% | May occur at sometime | 3 | Possible: 36% - 65% | More likely to occur sometime | 4 | Probable: 66% - 95% | Very likely to occur soon | 5 | Very probable: 96% - 100% | Almost certain to come about | <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Severity of the harm to you or others arising from the hazard</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="background-color: #90EE90;">No risk to short-term or long-term health or sustaining personal injury</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="background-color: #90EE90;">Remote risk to health or sustaining minor injuries treatable by site first aid</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="background-color: #90EE90;">Low risk of personal injury requiring medical attention at A&E Department</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="background-color: #90EE90;">Moderate risk of personal injury resulting in more than 7 days off work</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="background-color: #90EE90;">High risk of life-changing injury, long-term chronic illness, cancer and death</td> </tr> </tbody> </table> | Severity of the harm to you or others arising from the hazard | | 1 | No risk to short-term or long-term health or sustaining personal injury | 2 | Remote risk to health or sustaining minor injuries treatable by site first aid | 3 | Low risk of personal injury requiring medical attention at A&E Department | 4 | Moderate risk of personal injury resulting in more than 7 days off work | 5 | High risk of life-changing injury, long-term chronic illness, cancer and death | <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">The calculated risk of suffering harm</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="background-color: #90EE90;">0 - 5</td> <td style="background-color: #90EE90;">Low Risk - No extra controls needed</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="background-color: #90EE90;">6 - 15</td> <td style="background-color: #90EE90;">Introduce extra controls to reduce risk</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="background-color: #90EE90;">16 - 20</td> <td style="background-color: #90EE90;">Only under supervision of Site Manager</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="background-color: #90EE90;">21 - 25</td> <td style="background-color: #90EE90;">Do not proceed as the risk is too high</td> </tr> </tbody> </table> <p style="text-align: center; background-color: #FFDAB9; padding: 2px;">Refer to the CDM Plan when assessing risk</p> | The calculated risk of suffering harm | | | 1 | 0 - 5 | Low Risk - No extra controls needed | 2 | 6 - 15 | Introduce extra controls to reduce risk | 3 | 16 - 20 | Only under supervision of Site Manager | 4 | 21 - 25 | Do not proceed as the risk is too high | <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>FOAM (AFFF) For wood, paper, textiles and flammable liquids</p> <p style="color: red; font-size: small;">Do not use on Electrical or metal fires</p> </div> <div style="text-align: center;">  <p>Carbon Dioxide For liquid and electrical fires</p> <p style="color: red; font-size: small;">Do not use on metal fires</p> </div> </div> <p style="text-align: center; background-color: #FFDAB9; padding: 2px;">Extinguishers must be kept ready-to-hand on site</p> |
|---|---|---|--|---|----------------------------|--------------------|---|-------------------------|-----------------------|---|----------------------------|-------------------------------|---|----------------------------|---------------------------|---|----------------------------------|------------------------------|---|---|--|---|--|---|---|---|--|---|--|---|---|---|---------------------------------------|--|--|---|-------|-------------------------------------|---|--------|---|---|---------|--|---|---------|--|--|
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| 1 | Improbable: 0% - 5% | Unlikely to happen | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Remote: 6% - 35% | May occur at sometime | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Possible: 36% - 65% | More likely to occur sometime | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Probable: 66% - 95% | Very likely to occur soon | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Very probable: 96% - 100% | Almost certain to come about | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Severity of the harm to you or others arising from the hazard | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | No risk to short-term or long-term health or sustaining personal injury | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Remote risk to health or sustaining minor injuries treatable by site first aid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Low risk of personal injury requiring medical attention at A&E Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Moderate risk of personal injury resulting in more than 7 days off work | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | High risk of life-changing injury, long-term chronic illness, cancer and death | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The calculated risk of suffering harm | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 0 - 5 | Low Risk - No extra controls needed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 6 - 15 | Introduce extra controls to reduce risk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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